**Attachment I**

**Title VI Data Collection Form**

Purpose: The FTA requires OKI and transit systems to provide certain types of demographic information in order to determine the number of minority persons served in its transit service area. OKI has determined it is necessary to collect this data in the form of transit clients served.

Please complete the form using the number of **transportation clients served**. An individual client may be reported as **both** a low-income and minority client. **Only report the transit system’s clients served. DO NOT** report US Census percentages or passenger trips. **Use your client database** to determine the number of low income and/or minority clients. Use agency contract data if available. If you don’t have that information, provide your best estimate and footnote how you arrived at that estimate at the bottom of the page.

For more information concerning Title VI requirements go to Title VI Circular 4702.1B, “Title VI Requirements and Guidelines for FTA Recipients”:

<https://www.transit.dot.gov/title6>

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| **Transportation Clients Served** | **Category** |
|  | Low-Income means a person whose median household income is at or below the Department of Health and Human Services’ poverty guidelines. |
|  | Minority Persons include the following: |
|  | American Indian and Alaska Native, which refers to people having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment. |
|  | Asian, which refers to people having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent. |
|  | Black or African American Populations, which refers to people having origins in any of the Black racial groups of Africa. |
|  | Hispanic or Latino Populations, which includes persons of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. |
|  | Native Hawaiian and Other Pacific Islander, which refers to people having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands. |